

**Worksheet 8. Reading: A Job Problem**

Read the email from Kim to Dan. Then do the Worksheet on the next page.

A Job Problem

Hey, Dan! I may get a **promotion** at work. I may become **department head!** That **sounds good**, but there is a problem.

Carol -- my coworker and very good friend -- told me something in **confidence** a couple of months ago: the **current** department head is going to **retire**, and she wants his job.

Well, the **vice-president** of the company **offered** ME the job last Friday. He didn't say anything to Carol or to anyone else. He wants me as department head. It was a big **surprise** to me. Carol does not know about this!

If I tell Carol about the offer, she might be angry.

If I don't tell Carol about the offer, she will be angry for sure.

If I **accept** this job, Carol will be very **upset**,

If I don't accept the job, I will be very upset.

If I don't accept the job, the vice-president won't ask Carol **anyway**.

What will I do? What is the right thing to do?



**Worksheet 8, page 2**

Complete the sentences. Circle the correct completions.



1. If you get a *promotion* at work, you get a more important (class / job).
2. A *department head* is the (assistant / leader) of a department.
3. When you say that something *sounds good*, it means that something (is certainly good / is probably good).
4. Someone tells you something in confidence. That means that it is (false / a secret).
5. *Current* means something that (always happens / is happening now).
6. In business, someone makes you (*an offer* / *a job*) when they want to do business with you. They are going to give you something that you want.
7. When you (*accept* / *reject*) an offer, you say, "Yes" to it.
8. A person *retires* when he (is sick / isn't going to work any more).
9. A *vice-president* is the next step (above / below) the president of a company.
10. When something happens and you didn't expect it, it's a (crime / surprise)
11. A person who is upset is (happy / unhappy) about something.
12. He won't ask Carol *anyway* means that he won't ask Carol (in any case / soon).